



GOVERNMENT OF ANDHRA PRADESH
FIN. & PLG. (FIN. WING-F. VII) DEPARTMENT

Memo.No. 49643-A2111-FR-II-74-1

Date: 6-10-1974

Sub: Grade increments - Regulation of increments on the 1st of the month –
Certain clarification - Issued.

Read: 1. G.O.Ms. No. 133, Fin. & Plg. (Fr.II) Department, dt. 3-5-1974.

2. G.O.Ms.No. 192, Fin. & Plg. (FR-II) Department. dt. 1-8-1974.

A P U S

In the G.O.s cited orders were issued regarding regulation grade increments on the first of the month in which they fall due under the operation of the normal rules. In the implementation of these orders certain doubts are likely to arise and hence the following clarifications are Issued.

1. How the increments will be regulated if the employees happen to be on leave on the first of the month?

C. An employee during leave gets leave salary and not duty pay, An increment accorded during leave cannot therefore be drawn during leave. The increment in such cases will be drawn from the date of resumption of duty on return from leave.

2. How the increment will be regulated in cases in which there is postponement due to employees proceedings on leave without pay which is not counted for increment?

C. The postponement of normal increment will be worked out as per the existing rules and orders. If the postponed increment falls on any date of a month, it will be granted from the first of that month.

3. When the date of appointment of employee is say 19.12.73 can he be given increment on 1.12.74 before completing twelve months in the higher post?

C. In the case of initial appointment or promotion accruing after 1.6.74, it is inherent in the orders that the first increment will be drawn earlier before completing the normal incremental period of 12 months.

4. Periods of service at the same stage count for increment. If by counting broken periods the date of next increments falls on a date later than be allowed on the specific date, when

the employee completes one year service at the same stage or on the first of the month if the broken periods together become less than one complete year?

C. Increment will be payable from the first of the month which the next increment falls due after counting the broken periods equal to one year provided the Government servant has also been holding the post from the first of the month, to the date it falls due. In case he is not holding the post on the first of the month the increment will be granted from the date it falls due.

5. How to regulate the grant of increment when the normal increment is with held for specified period and the period of such penalty expires after the first of the month?

C. The orders will not apply to cases where increments are with held as a measure of penalty. Increment in such cases will be granted / restored from the date of penalty ceases. However the subsequent normal increments will be regulated according to the orders cited i.e. from the first of the month.

6. Advance enhanced increments are allowed on the date of passing of certain examinations. Will these increments be allowed from the first of the month in which these become due?

C. These orders relate to only drawal of normal increments in the prescribed scales and are not applicable to advance by enhanced increments due to passing of certain examinations. Such increments, if permissible will be governed by the rules and orders. However the subsequent normal increments will be regulated according to orders cited i.e., from the first of the month.

Action may be taken accordingly.

B.P.R. VITTAL
Secretary to Government.